2019 EEC Small Grant Application
Due: April 1, 2019

Organization / Agency Information

Organization/Agency Name:		
Physical Address:		City/State/Zip
Mailing Address:		City/State/Zip
CEO or Director:		Title:
Phone:	Fax:	Email:
Contact Person:		Title:
Phone:	Fax:	Email:
Web Site Address:		Tax ID:

Organization Type: ☐501c3 Nonprofit ☐Public School K-12 ☐Private/Charter School K-12

Program / Grant Information

Program/Project Name:	Location: Riverside or San Bernardino
Amount of Grant Request:	Total Organization Budget:
Purpose of Grant Request (one sentence):	

Signatures

Board President / Chair: (Print name and Title)	Signature:	Date:
Executive Director/President: (Print name and Title)	Signature:	Date:

2019 EEC SMALL GRANT APPLICATION
Narrative

Please provide the following information by answering **ALL** questions (I to IV) in **TWO (2) typed pages <u>maximum</u>, 12 Font, One Inch Margins.** Use the format below (I to IV).   Type the questions. Type your answer to the questions accordingly. Please be thorough, clear, specific, and concise.

I. Organization Background

    A) What are the history, mission and/or purpose of your organization? How long has the organization been providing programs and services to the community?

    B) What are some of your past organizational accomplishments (last three years)?

    C) What are your key programs and activities?

II. Project Information:

    A) <u>Project Description</u>
       1. Briefly describe your project.   What is the purpose of the project/program? Who will this grant serve? How many people will be impacted?   Provide a breakdown:
         Youth grades K – 12, Families, Special Needs, Community, Teachers, etc.

    B) <u>Project Goal, Objectives, Activities and Expected Outcomes</u>
       1. State **ONE** project goal. The **Goal** should be an aspirational statement, a broad statement of purpose for the project.
       2. State **ONE objective**. The Objective should be specific, measurable, verifiable, action-oriented, realistic, and time-specific statement intended to guide your organization's activities toward achieving the goal.
      Specify the activities you will undertake to meet the objective and number of participants for each activity.
      Expected outcomes are the individual, organizational or community-level changes that can reasonably occur during the grant period as a result of the proposed activities or services. What are the key anticipated outcomes of the project and impact on participants?

      Use the following format for your objectives, respective activities and expected outcomes:
      GOAL:
      Objective:
         Activities:
      Expected Outcomes:

III. Describe how the program/project aligns with State frameworks for EEI, NGSS and/or STEM initiatives.

IV. Use of Grant Funds
    How will you use the grant funds?

2019 EEC SMALL GRANT APPLICATION

Organization: _____

Project Name: _____

Amount Requested from EEC_____

Prepared by: _____

V. Project Budget

Please provide a detailed line-item budget for your project by completing the budget form below. Include all sources of funding for the proposed project or program. **The maximum request from EEC (Column C) is $2,000**

Line Item Request	Line Item Explanation	Support From Your Agency (A)	Support From Other Funders (B)	Requested Amount From EEC (C)	Line Item Total of Project (D) (A+B+C=D)
TOTALS:					